

Chapter 13: Tribal Enforcement

Section 13.030: Transferring a Tribal Case

This section explains how and when you can transfer a tribal case.

CONTENTS

Laws	Chapter 26.25 RCW cooperative child support services - tribes
Policy	Follow existing state tribal agreement when transferring a case. Transfer the case to the region where the NCP's employer is located to allow the Tribal Liaison or Tribal Claims Officer to work with the tribe for enforcement purposes.
Procedure	Transfer a case based on the tribal cooperative agreement with DCS.
Visual Aids	Tribal Relations Internet site Tribal Chart 1SEMS Web TI - Tribal Information
Automated Actions	
SEMS Screens	BC , OR , IA , ES , CC , BI
Forms Used	18-369 Most DCS forms note procedures for tribal cases.
Hearing and Conference Board Rights	Refer all requests to the Regional Tribal Liaison or Tribal Claims Officer.
See Also	Administrative Policy 3.04 - Claims Officers in Tribal Court Chapter 2 Case Set Up Chapter 6 Establishment of a Support Obligation Chapter 7 Hearing and Conference Board Rights Chapter 16 Modifications Chapter 20 Locate

PROCEDURES

A. When can I transfer a tribal case outside the DCS region where the NCP lives?

1. You may transfer a case to another field office based upon language in a cooperative child support agreement with a tribe.
 - a. See also [Section 13.015](#) Establishing a Tribal TANF Case.
2. If the NCP is a member of the Colville Tribe living on the reservation, transfer the case to the Spokane Field Office.
 - a. This is true although part of the reservation is in the Wenatchee field office jurisdiction.
3. If the NCP lives in one DCS region but works for a tribal employer in a different DCS region, transfer the case to the region where the employer is located.
 - a. This allows the Tribal Liaison or Tribal Claims Officer to work with the tribe to attach earnings.
4. When tribal issues are involved, you may transfer a case to another DCS region.
 - a. **Example:** A Tribal Claims Officer must represent DCS at a tribal child support court hearing to be held in the CP's DCS region. The CP lives in a different region than the NCP. Transfer the case temporarily. Staff may transfer the case back to the NCP's region after the tribal court enters an order.
 - b. Sample **CC** posting: **10 TRANSFERRED CASE TO "E" TRIBAL UNIT FROM "G" FOR CP'S HEARING.**